

SHUG-EC Conference Call: Wednesday, January 11, 2023, 11:00 AM – 12:00 PM EDT

Attendees (online):

ORNL: Jaime Fernandez-Baca, Janell Thomson, Lisa Debeer-Schmitt, Travis Williams, Suzanne Reichert, Hans Christen, Naresh Osti

External: Amy Xu, Yun Liu, Rebecca Dally, Peter Gilbert, Igor Zaliznyak, Mingda Li, Yulia Zaikina, Benjamin Frandsen

Document approval:

Minutes from December 2022 conference call: approve

Agenda for January 2023 conference call: approve

1. Introduction of the newly elected EC members – Ben, Mingda, and Yulia
2. Welcome to the new members from NScD and an update on SNS/HFIR operations plan (Hans Christen).
 - no clear description of what Hans can contribute. but no set request for what kind of information Hans can give.
 - SNS is running (and was over holidays); this will hopefully be the last time running over holidays. This scheduling was related to PPU upgrade. SNS will run through end of Feb then long outage (PPU related). PPU upgrade is so far on schedule, but schedule for next long outage will be decided in March (current schedule likely to stay).
 - HFIR on longer outage right now with next cycle to start at end of March.
 - **action item (Hans):** the individual online schedule for HFIR is updated to reflect most recent changes, however, the 5 year schedule is not correct and should be updated
3. Election of the Vice Chair and the Secretary of the EC and discussion of the EC business (communication models, meeting date/time, etc)
 - Vice Chair: tie between Mingda and Ben. Vote is TBD after absent members vote
 - multiple secretary nominations – remaining voting will be done offline
4. Planning of the SNS-HFIR User meeting.
 - We were informed that there is a conflict with the user meeting dates we previously chose. DOE asked to keep the week of June 12 open as a possible date for the DOE review.
 - New tentative dates will be June 6-7 (Tue-Wed)
 - Mon and Thursday will be held for workshops and focus sessions
 - Will have EC on-site meeting separately and schedule at later date
 - **action item (Janell):** save-the-date email should be sent this week.
 - **action item (everyone):** give suggestions for workshops in Slack/Excel sheet that Igor has made
 - organizing committee: Amy, Mingda, Yulia, and Ben. This committee will meet separately with Janell and Suzanne and others from ORNL work on logistics
5. Update on the planned SHUG Breakthrough Symposium and its future modus operandi.
 - Next one in April (battery materials) but date not set because we haven't confirmed all speakers.
 - Organizers will be Yun and Rebecca
6. UX document /software discussion
 - document link on Slack channel for EC review