

SHUG-EC Mini-Meeting Minutes

6 August 2025

In Attendance

- Ben Frandsen
- Izabela Kruk
- Grace Longbons (Secretary)
- Anne-Frances Miller
- Nairiti Sinha
- Hillary Smith (Chair)
- Katie Weigandt
- Julia Zaikina

Agenda

- Outstanding ORNL Staff Award
- Agenda for SHUG-EC On-Site meeting (11 & 14 August 2025)

Minutes

(11:33) Outstanding ORNL Staff Award

- The two awards have traditionally been given to one scientist from SNS and one from HFIR; the SHUG-EC would like to encourage more nominations for ORNL staff that are not beamline scientists (*e.g.* sample environment, DAQ, detector staff etc.). Wording revisions and clarification in the nomination call may help encourage more nominations.
- After discussions, the awardees were selected: Naresh Osti and Athena Chen, with an Honorable Mention: Manjula Senanayake
- **Actionable Item:** Hillary is going to reach out to Janell with the selected winners of this year's awards and inquire as to if an honorable mention or third award is possible in future years.
- **Actionable Item:** Future SHUG-EC newsletters could highlight a nominated/exceptional staff member; text for the highlights could be written by the nominators alongside the SHUG-EC Secretary.

(11:50) On-Site Agenda

- During the On-Site Meeting, 1 - 2 SHUG-EC members are assigned to each agenda item to take notes *in situ*, craft an overarching summary to be included in the report, and then draft recommendations from the user community's perspective.
- Assignment of SHUG-EC members to specific agenda items for the On-Site Report began with the following requests/preferences:
 - Katie: SHUG Role Discussion; SNS/HFIR Facility Updates (iii): Issues impacting neutron scattering program
 - Ben: SNS/HFIR Facility Updates (i): SNS/HFIR Updates and Upgrades; Discussion and Follow-Up from the 2024 SHUG-EC On-Site Report
 - Nairiti, Julia, and Grace: volunteered for any of the agenda items.
- All of the name tags for the SHUG-EC members at the Joint CNMS-SHUG User Meeting will have an identifier flag on them, and Hillary will introduce the members and encourage the users to approach the SHUG-EC members with feedback.
- **Actionable Item:** Hillary will assign the remaining agenda sections to the rest of the SHUG-EC and more discussions will occur at the first, closed-door SHUG-EC meeting Monday, 11 August 2025.
- **Actionable Item:** Katie is organizing a dinner for the SHUG-EC after the meetings on Monday at 18:00/18:30 and Hillary will reach out to Janell to see if NSD Management would like to join.